



# pennsylvania

DEPARTMENT OF HUMAN SERVICES

## SOLICITATION ADDENDUM

Date: **August 18, 2020**  
Subject: **Resource and Referral Tool**  
Solicitation Number: **RFEI 03-20**  
Due Date/Time: **August 20, 2020 at 12:00 PM**  
Addendum Number: **6**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

- The Department is providing a response to an additional question that was submitted, see below.
  - Question: We had a clarification question from our security team? Appendix M, section 10a, states that "The Contractor shall comply with the IT standards and policies issued by the Governor's Office of Administration, Office for Information Technology (located at <https://www.oa.pa.gov/Policies/Pages/itp.aspx>)". That website lists over 100 separate policies governing everything from data management and security to data warehousing tools and reporting. As part of this RFEI, are you requesting each respondent to fully review each of those policies, identify which are applicable and which are not, and create a detailed policy waiver request for each that does not apply or cannot be met?

Answer: Yes.

- Question: I wanted to be certain responders to the RFEI are ok to check no for each of the following sections (below) based on the Q&A related to electronic submission?
  - 1.10 Please submit hard copies of the Technical Submittal, SDB Participation Submittal, and the Cost Submittal, as referenced in the Description section. Hard copies of the sealed proposals must be received by the Issuing Office at: Commonwealth of Pennsylvania, Department of Human Services, Bureau of Procurement & Contract Management, Room 832 Health & Welfare Building, 625 Forster Street, Harrisburg, PA 17120 prior to the due date and time indicated in JAGGAER.
  - 1.11 Please use the labels located in the Buyer Attachments section when submitting hard copies of the sealed proposals.

Answer: It is acceptable to selected no for the responses to questions 1.10 and 1.11; hard copies are not required.

Type of Solicitation: If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date.



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Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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